

FUNCTIONS / DINING BOOKING FORM

Name :	Contact :
Date of function : :	Time of function
Numbers :	Table Layout :
Meal being served :	
Cost :	
Meal to be served :	
Other requirements -	
Official Table : Microphone required :	Cake table :
Table Cloths required : Gift table :	Serviettes :
Other requirements :	

Terms and Conditions –

In the event that the function is cancelled within 2 months of the scheduled date the hire fee is non refundable.

The hire fee will be refunded if the booking is cancelled with two months or more clear written notice.

Final menu choice is required at least two weeks prior to your function.

Final numbers and prepayment of food and any extras (excluding beverages) is required two weeks prior to your function. The numbers advised at this stage are the numbers for whom you will be charged, and no refunds will be given should numbers decrease prior to the function.

Extra guests notified after the final numbers have been agreed will be charged for accordingly on the date of your function.

Payment for beverages consumed, plus any additional charges incurred are payable on the date of your function.

Payment should be made in cash or cheque, Eftpos and ATM facilities available in the Club. Credit cards are not accepted by this Club.

All prices quoted are current and may be subject to revision without notice.

The hirer is liable for any loss or damage to Wallsend Bowling Club, building, fixtures and fittings, furniture, sustained as a result of the function.

The allocated duration of the function is 5 hours, if the function is to be held in the evening, guests are requested to leave the Club by 11.30pm in a quiet and orderly fashion.

Due to health regulations, we do not allow food left over from your function to be taken with you after the function .

Due to licensing restrictions, we do not allow you to bring your own supply of food or alcohol onto the premises.

The Club will accept no responsibility for personal loss or damage to visitor's property.

All guests must sign in upon arrival at the Club, unless they are members of Wallsend Bowling Club, all guests must abide by the Clubs rules and regulations